

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

FINANCIAL REPORT WITH
SUPPLEMENTARY INFORMATION

Year Ended March 31, 2008

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

Local Unit of Government Type <input type="checkbox"/> County <input type="checkbox"/> City <input checked="" type="checkbox"/> Twp <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Unit Name Township of Nottawa	County Isabella
Fiscal Year End March 31, 2008	Opinion Date May 1, 2008	Date Audit Report Submitted to State May 8, 2008	

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

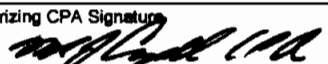
YES
2

Check each applicable box below. (See instructions for further detail.)

1. ☒ ☐ All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2. ☒ ☐ There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3. ☒ ☐ The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4. ☒ ☐ The local unit has adopted a budget for all required funds.
5. ☒ ☐ A public hearing on the budget was held in accordance with State statute.
6. ☒ ☐ The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7. ☒ ☐ The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8. ☒ ☐ The local unit only holds deposits/investments that comply with statutory requirements.
9. ☒ ☐ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
10. ☒ ☐ There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
11. ☒ ☐ The local unit is free of repeated comments from previous years.
12. ☒ ☐ The audit opinion is UNQUALIFIED.
13. ☒ ☐ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14. ☒ ☐ The board or council approves all invoices prior to payment as required by charter or statute.
15. ☒ ☐ To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)	
Financial Statements	<input checked="" type="checkbox"/>		
The letter of Comments and Recommendations	<input checked="" type="checkbox"/>		
Other (Describe)	<input type="checkbox"/>	N/A	
Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C.		Telephone Number 989-894-1040	
Street Address 512 N. Lincoln, Suite 100, P.O. Box 686		City Bay City	State MI
		Zip 48707	
Authorizing CPA Signature 		Printed Name Mark J. Campbell	License Number 1101007803

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

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CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

May 1, 2008

To the Township Board
Township of Nottawa
Isabella County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Nottawa, Isabella County, Michigan as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Nottawa's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Nottawa, Isabella County, Michigan as of March 31, 2008, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Campbell, Kusterer & Co., P.C.
CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2008

The Management's Discussion and Analysis report of the Township of Nottawa covers the Township's financial performance during the year ended March 31, 2008.

FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Overall total capital assets remained approximately the same.

Overall revenues were \$291,880.43 from governmental activities with a \$29,270.95 decrease in net assets.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of the basic financial statements and required supplementary information.

ENTITY-WIDE FINANCIAL STATEMENTS

The entity-wide statements report information about the Township as a whole. The statement of net assets includes all the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

All of the activities of the Township are reported as governmental activities. These include the General Fund.

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Our cash position in the governmental activities remains stable.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for most of the Township's governmental services. The most significant is highways and streets which incurred expenses of \$111,883.08

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$0 in capital assets.

The Township's governmental activities paid \$0 in principal on long-term debt.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan
CONDENSED FINANCIAL INFORMATION
For the Year Ended March 31, 2008

	<u>Total</u> <u>Governmental</u> <u>Activities</u> <u>2007</u>	<u>Total</u> <u>Governmental</u> <u>Activities</u> <u>2008</u>
Current Assets	524 314	504 492
Capital Assets	<u>150 192</u>	<u>140 862</u>
Total Assets	<u>674 506</u>	<u>645 354</u>
Current Liabilities	1 976	2 095
Non-current Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>1 976</u>	<u>2 095</u>
Net Assets:		
Invested in Capital Assets	150 192	140 862
Unrestricted	<u>522 338</u>	<u>502 397</u>
Total Net Assets	<u><u>672 530</u></u>	<u><u>643 259</u></u>
	<u>Total</u> <u>Governmental</u> <u>Activities</u> <u>2007</u>	<u>Total</u> <u>Governmental</u> <u>Activities</u> <u>2008</u>
Program Revenues:		
Fees and charges for services	3 888	4 086
General Revenues:		
Property taxes	54 677	58 286
State revenue sharing	161 161	162 168
Interest	24 861	22 862
Miscellaneous	<u>48 787</u>	<u>44 478</u>
Total Revenues	<u>293 374</u>	<u>291 880</u>
Program Expenses:		
General Government and Administration	103 354	109 597
Public Safety	90 998	65 573
Public Works	74 192	122 382
Recreation and Culture	<u>22 417</u>	<u>23 599</u>
Total Expenses	<u>290 961</u>	<u>321 151</u>
Increase (Decrease) in Net Assets	2 413	(29 271)
Net Assets, April 1	<u>670 117</u>	<u>672 530</u>
Net Assets, March 31	<u><u>672 530</u></u>	<u><u>643 259</u></u>

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2008

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing is very clouded and it represents a significant portion of our income.

CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township at 1887 N. Winn Road, Weidman, Michigan 48893.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

GOVERNMENT-WIDE STATEMENT OF NET ASSETS
March 31, 2008

	<u>Governmental Activities</u>
ASSETS:	
CURRENT ASSETS:	
Cash in bank	<u>504 492 25</u>
Total Current Assets	<u>504 492 25</u>
NON-CURRENT ASSETS:	
Capital Assets	188 964 17
Less: Accumulated Depreciation	<u>(48 101 82)</u>
Total Non-current Assets	<u>140 862 35</u>
TOTAL ASSETS	<u>645 354 60</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES:	
Accounts payable	<u>2 095 12</u>
Total Current Liabilities	<u>2 095 12</u>
NON-CURRENT LIABILITIES	<u>-</u>
Total Non-current Liabilities	<u>-</u>
Total Liabilities	<u>2 095 12</u>
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	140 862 35
Unrestricted	<u>502 397 13</u>
Total Net Assets	<u>643 259 48</u>
TOTAL LIABILITIES AND NET ASSETS	<u>645 354 60</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
Year ended March 31, 2008

	<u>Program Revenue</u>	<u>Governmental Activities</u>
		Net (Expense) Revenue and Changes in Net Assets
<u>Expenses</u>	<u>Charges for Services</u>	
FUNCTIONS/PROGRAMS		
Governmental Activities:		
Legislative	6 056 30	(6 056 30)
General government	103 541 59	(99 455 59)
Public safety	65 573 00	(65 573 00)
Public works	122 381 71	(122 381 71)
Culture and recreation	23 598 78	(23 598 78)
Total Governmental Activities	<u><u>4 086 00</u></u>	<u><u>(317 065 38)</u></u>
General Revenues:		
Property taxes		58 285 78
State revenue sharing		162 168 65
Interest		22 861 58
Miscellaneous		<u>44 478 42</u>
Total General Revenues		<u><u>287 794 43</u></u>
Change in net assets		(29 270 95)
Net assets, beginning of year		<u><u>672 530 43</u></u>
Net Assets, End of Year		<u><u>643 259 48</u></u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

BALANCE SHEET – GOVERNMENTAL FUNDS
March 31, 2008

	<u>General</u>
<u>Assets</u>	
Cash in bank	503 934 33
Due from other funds	<u>557 92</u>
Total Assets	<u>504 492 25</u>
<u>Liabilities and Fund Equity</u>	
Liabilities:	
Accounts payable	<u>2 095 12</u>
Total liabilities	<u>2 095 12</u>
Fund equity:	
Fund balances:	
Unreserved:	
Undesignated	<u>502 397 13</u>
Total fund equity	<u>502 397 13</u>
Total Liabilities and Fund Equity	<u>504 492 25</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS

March 31, 2008

TOTAL FUND BALANCES – GOVERNMENTAL FUNDS 502 397 13

Amounts reported for governmental activities in the statement of
net assets are different because –

Capital assets used in governmental activities are not financial resources and
therefore are not reported in the governmental funds balance sheet:

Capital assets at cost	188 964 17
Accumulated depreciation	<u>(48 101 82)</u>

TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES 643 259 48

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –
GOVERNMENTAL FUNDS
Year ended March 31, 2008

	<u>General</u>
Revenues:	
Property taxes	58 285 78
State revenue sharing	162 168 65
Charges for services – other	4 086 00
Interest	22 861 58
Miscellaneous	<u>44 478 42</u>
Total revenues	<u>291 880 43</u>
Expenditures:	
Legislative:	
Township Board	6 056 30
General government:	
Supervisor	10 496 80
Elections	833 00
Assessor	15 000 00
Clerk	10 638 20
Board of Review	1 278 80
Treasurer	15 520 90
Building and grounds	4 676 19
Cemetery	8 919 87
Unallocated	34 167 42
Public safety:	
Liquor control	1 400 00
Fire	64 173 00
Public works:	
Highways and streets	111 883 08
Street lights	5 726 50
Drains	4 772 13
Culture and recreation:	
Parks and recreation	15 779 53
Library	<u>500 00</u>
Total expenditures	<u>311 821 72</u>
Excess (deficiency) of revenues over expenditures	(19 941 29)
Fund balance, April 1	<u>522 338 42</u>
Fund Balance, March 31	<u><u>502 397 13</u></u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year ended March 31, 2008

NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS (19 941 29)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities,
these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense	(9 329 66)
Capital Outlay	<u>-</u>

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u><u>(29 270 95)</u></u>
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The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2008

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of Nottawa, Isabella County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Nottawa. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2008

Note 1 – Summary of Significant Accounting Policies (continued)

Governmental Funds

General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2007 tax roll millage rate was .9668 mills, and the taxable value was \$60,638,524.00.

Encumbrances

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2008

Note 1 – Summary of Significant Accounting Policies (continued)

Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$100.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings, additions and improvements	25 years
Furniture and equipment	15 years

Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

Post-employment Benefits

The Township provides no post-employment benefits to past employees.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Note 2 – Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
2. The proposed budgets include expenditures as well as the methods of financing them.
3. Public hearings are held to obtain taxpayer comments.
4. The budgets are adopted at the activity level by a majority vote of the Township Board.
5. The budgets are adopted on the modified accrual basis of accounting.
6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
7. The adopted budgets are used as a management control device during the year for all budgetary funds.
8. Budget appropriations lapse at the end of each fiscal year.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2008

Note 2 – Budgets and Budgetary Accounting (continued)

9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated one financial institution for the deposit of Township funds. The investment policy adopted by the Board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	<u>Carrying Amounts</u>
Total Deposits	<u>504 492 25</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

	<u>Bank Balances</u>
Insured (FDIC)	100 000 00
Uninsured and Uncollateralized	<u>407 483 92</u>
Total Deposits	<u>507 483 92</u>

The Township of Nottawa did not have any investments as of March 31, 2008.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Township manages its exposure to interest rate risk is by participating in financial institution pooled funds and in mutual funds which hold diverse investments that are authorized by law for direct investments.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2008

Note 3 – Deposits and Investments (continued)

Concentration of Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The financial institution pooled funds are the mutual funds do not have a rating provided by a nationally recognized statistical rating organization.

The investment policy of the Township contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by Michigan law.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Michigan law and the Township's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Michigan law and the Township's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investment, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools.

Note 4 – Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

	Balance 4/1/07	Additions	Deletions	Balance 3/31/08
<u>Governmental Activities:</u>				
Land	66 820 44	-	-	66 820 44
Buildings	15 200 00	-	-	15 200 00
Equipment	106 943 73	-	-	106 943 73
Total	188 964 17	-	-	188 964 17
Accumulated Depreciation	(38 772 16)	(9 329 66)	-	(48 101 82)
Net Capital Assets	150 192 01	(9 329 66)	-	140 862 35

Note 5 – Pension Plan

The Township has a defined contribution pension plan covering all full time employees. The Township contributes an amount of each employee's annual salary to the plan. The net pension expense for the fiscal year ended March 31, 2008, was \$8,736.65.

Note 6 – Deferred Compensation Plan

The Township does not have a deferred compensation plan.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2008

Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Note 8 – Building Permits

The Township of Nottawa does not issue building permits. Building permits are issued by the County of Isabella.

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
Year ended March 31, 2008

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Over (Under)</u>
Revenues:				
Property taxes	55 000 00	55 000 00	58 285 78	3 285 78
State revenue sharing	151 457 50	151 457 50	162 168 65	10 711 15
Charges for services:				
Other	1 000 00	1 000 00	4 086 00	3 086 00
Interest	10 000 00	10 000 00	22 861 58	12 861 58
Miscellaneous	<u>20 501 50</u>	<u>20 501 50</u>	<u>44 478 42</u>	<u>23 976 92</u>
Total revenues	<u>237 959 00</u>	<u>237 959 00</u>	<u>291 880 43</u>	<u>53 921 43</u>
Expenditures:				
Legislative:				
Township Board	7 200 00	7 200 00	6 056 30	(1 143 70)
General government:				
Supervisor	11 600 00	11 600 00	10 496 80	(1 103 20)
Elections	2 600 00	2 600 00	833 00	(1 767 00)
Assessor	15 000 00	15 000 00	15 000 00	-
Clerk	11 600 00	11 600 00	10 638 20	(961 80)
Board of Review	1 750 00	1 750 00	1 278 80	(471 20)
Treasurer	15 787 50	15 996 00	15 520 90	(475 10)
Building and grounds	42 950 00	43 900 00	4 676 19	(39 223 81)
Cemetery	8 600 00	10 300 00	8 919 87	(1 380 13)
Unallocated	49 350 00	60 500 00	34 167 42	(26 332 58)
Public safety:				
Liquor control	1 400 00	1 400 00	1 400 00	-
Fire	90 000 00	90 000 00	64 173 00	(25 827 00)
Public works:				
Highways and streets	125 250 00	125 250 00	111 883 08	(13 366 92)
Street lights	6 000 00	6 200 00	5 726 50	(473 50)
Drains	6 000 00	6 000 00	4 772 13	(1 227 87)
Culture and recreation:				
Parks and recreation	67 300 00	67 450 00	15 779 53	(51 670 47)
Library	500 00	500 00	500 00	-
Contingency	<u>250 000 00</u>	<u>235 641 50</u>	<u>-</u>	<u>(235 641 50)</u>
Total expenditures	<u>712 887 50</u>	<u>712 887 50</u>	<u>311 821 72</u>	<u>(401 065 78)</u>
Excess (deficiency) of revenues over expenditures	<u>(474 928 50)</u>	<u>(474 928 50)</u>	<u>(19 941 29)</u>	<u>454 987 21</u>
Fund balance, April 1	<u>474 928 50</u>	<u>474 928 50</u>	<u>522 338 42</u>	<u>47 409 92</u>
Fund Balance, March 31	<u>-</u>	<u>-</u>	<u>502 397 13</u>	<u>502 397 13</u>

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT
Year ended March 31, 2008

Township Board:	
Salaries	<u>6 056 30</u>
Supervisor:	
Salary	10 450 00
Miscellaneous	<u>46 80</u>
	<u>10 496 80</u>
Election:	
Wages	<u>833 00</u>
Assessor:	
Salary	<u>15 000 00</u>
Clerk:	
Salary	10 553 60
Miscellaneous	<u>84 60</u>
	<u>10 638 20</u>
Board of Review:	
Wages	1 100 00
Miscellaneous	<u>178 80</u>
	<u>1 278 80</u>
Treasurer:	
Salary	15 315 25
Miscellaneous	<u>205 65</u>
	<u>15 520 90</u>
Building and grounds:	
Contracted services	1 863 00
Repairs and maintenance	1 994 34
Utilities	<u>818 85</u>
	<u>4 676 19</u>
Cemetery:	
Repairs and maintenance	1 528 40
Contracted services	6 900 00
Utilities	<u>491 47</u>
	<u>8 919 87</u>
Unallocated:	
Mileage	44 55
Payroll taxes	1 038 62
Dues	1 279 95
Contracted services	2 000 00
Printing and publishing	2 542 92
Postage	1 067 61
Insurance	4 758 00
Pension	8 736 65
Operating supplies	582 51
Miscellaneous	<u>12 116 61</u>
	<u>34 167 42</u>
Liquor law enforcement:	
Wages	<u>1 400 00</u>
Fire:	
Contracted services	28 720 06
Repairs and maintenance	18 352 94
Supplies	<u>17 100 00</u>
	<u>64 173 00</u>

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT
Year ended March 31, 2008

Highways and streets:	
Repairs and maintenance	<u>111 883 08</u>
Street lighting:	
Utilities	<u>5 726 50</u>
Drains:	
Repairs and maintenance	<u>4 772 13</u>
Parks and recreation:	
Repairs and maintenance	1 527 47
Contracted services	14 105 00
Utilities	<u>147 06</u>
	<u>15 779 53</u>
Library:	
Contracted services	<u>500 00</u>
Total Expenditures	<u><u>311 821 72</u></u>

TOWNSHIP OF NOTTAWA
Isabella County, Michigan

CURRENT TAX COLLECTION FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
Year ended March 31, 2008

	<u>Balance</u> <u>4/1/07</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>3/31/08</u>
<u>Assets</u>				
Cash in Bank	<u>610 41</u>	<u>1 844 370 11</u>	<u>1 844 422 60</u>	<u>557 92</u>
<u>Liabilities</u>				
Due to other funds	610 41	65 229 17	65 281 66	557 92
Due to other units	<u>-</u>	<u>1 779 140 94</u>	<u>1 779 140 94</u>	<u>-</u>
Total Liabilities	<u>610 41</u>	<u>1 844 370 11</u>	<u>1 844 422 60</u>	<u>557 92</u>

CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

May 1, 2008

To the Township Board
Township of Nottawa
Isabella County, Michigan

We have audited the financial statements of the Township of Nottawa for the year ended March 31, 2008. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Township of Nottawa in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board
Township of Nottawa
Isabella County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

SEGREGATION OF DUTIES

The Township's system of internal control is affected by the size of the staff that it can employ.

The ultimate accounting system would include enough employees to completely segregate all aspects of each transaction. Different departments or individuals would handle: transaction authorization, transaction execution, asset handling, recording of transactions, review of transactions and subsequent control of assets.

The Township cannot enact a complete segregation of all aspects of each transaction due to the nature of local units of government. The "cost to benefit" relationship also would not justify a complete segregation of all duties.

We recommend that the Township Board Members understand these circumstances when performing their oversight responsibilities.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2008.

SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Campbell, Kusterer & Co., P.C.
CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants